

# Final project report – 2024

## Help Ghana Foundation



### 1. Details of the project

Name of your organization <i>(required)</i>	
Name of the project <i>(required)</i>	
Amount of money received from the Help Ghana Foundation (in GHS) <i>(required)</i>	
Date of this final report <i>(required)</i>	

### 2. Execution of the project

*Please send some pictures of the execution of the project and the completed project along with this report*

When did the implementation of the project start and when was it completed?

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Please describe the process of the execution of the project?

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What has been the involvement of the local community?

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What has been the involvement of the (civil) authorities?

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What is the final result of the project?

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**3. Possible adjustments and problems**

Was the project executed as planned?  
If not, what specific adjustments have been made and for what reason?

Have the funds of the Help Ghana Foundation been used as indicated in the project proposal?  
If not, what specific adjustments have been made and for what reason?

Were there any specific problems with the project?  
If so, what were the problems and what were the solutions?

Is there any follow-up work to be done on the project?  
If so, what still needs to be done and how will it be paid for?



**4. Financial administration**

*Please send any available copies of invoices along with this report*

<b>a) materials</b>				
	<b>Item</b>	<b>Quantity</b>	<b>Price/item</b>	<b>GHS</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

<b>b) skilled labour</b>				
1				
2				
3				

<b>c) equipment, tools, etc.</b>				
1				
2				
3				

	Total funds provided by the Help Ghana Foundation			
	Used budget			
	Difference between provided and used budget			

**If applicable, explain the difference in budget.**  
*If there is a remaining budget, how will it be used? If the budget was insufficient, how did the organization solve this?*

Name	
Position in project	
Signature	