



Organization details

Full name of your organization

Acronym *if applicable*

Mission and objectives of the organization

Date of establishment

Official address

Visiting address

Website *if applicable*

Legal status of organization

- Registered NGO
- Community-based organization
- Privately funded organization
- Informal group
- Other (specify)

Primary sources of funding

How did you learn about the Help Ghana Foundation?

Bank account details

Name of bank

Address of bank

BIC/SWIFT code of bank*

Account number

Name account holder

Address account holder

Authorised persons for the account
(2 persons required)

- 1.
- 2.

** A BIC/SWIFT code is an 8- or 11-character identifier that uniquely represents a specific bank branch, and it is essential for facilitating international money transfers. If your bank does not have a BIC/SWIFT code, please reach out to the Help Ghana Foundation for alternative solutions.*

Target group

What is the primary target group of this project?

Please describe the social-economic context of the target group

What is the expected number of individuals who will benefit?

How many of them are girls/women?

How many of them have disabilities?

How many individuals will benefit from this project in the future?

In case of a school, which specific classes/grades will benefit from this project?

What are the major challenges of the target group?

What benefits will the target group gain from this project?

How is the target group engaged in the planning and implementation of the project?

In what ways will this project contribute to the long-term empowerment of the target group?

Project details

Project title

Project description

Project goal(s)

Expected results of the project

Make these results measurable, i.e.
 - 3 classrooms built, total area 108m²
 - 3 wells beaten in 3 villages
 - production of 20 bunk beds

Location of the project

Organization and contact person
 overseeing the implementation of this
 project

Expected start date

Expected end date

What are the major challenges anticipated, and how do you expect to deal with these challenges?

Are there any other similar facilities in the local area that address the needs of the target group? If so, please provide details.

Which local authorities have been consulted regarding this project, and what is their contribution (financial or otherwise)?

Which other organizations have you approached to, or plan to approach, to support this project? What have been the results of these applications?

What steps will be taken to ensure the sustainability and future viability of this project?

What is the local contribution in kind? Who is providing it, and what does it consist of (e.g. land, labour, financial donations, etc.)? *Please note that the involvement of the local community will be critically evaluated by the board, as this is one of Help Ghana's cornerstones in supporting projects.*

Detailed description of project activities

e.g. in case of a building describe the stage: foundation, concrete wall...

| Activity "What" and "How" | Responsibility "Who" | Time "When" |
|------------------------------|-------------------------|----------------|
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Financial management

Who will be responsible for the financial management of this project?

Who will hold legal ownership of the property (land, buildings, equipment) associated with this project?

What agreements have been made regarding the maintenance and repairs of the project property? Who will be responsible for these tasks?

What is the estimated annual cost required to operate, utilize and maintain the project? Please specify.

How will these annual costs be funded? Who will bear the responsibility for this?

What other local, national and/or international donors are contributing to this project? Please, specify the sources and the amounts of their contributions.

